

## Independent Assurance Testing

The acceptance sample will be linked to the independent assurance sample by the link to field on the independent assurance sample. The acceptance sample's data that will display in this report will be the acceptance sample id that matches the sample id in the link to field of the independent assurance sample. Sample date on IA sample should be the same date as acceptance sample.

Basic Sample Data		Addtl Sample Data	Contract	Other	Tests
Smpl ID: j01563151E125214		Status: Pending			
Revised By:		Revising:		Sample Date: 09/24/10	
Link To: j0268814AA092031		Link From:		Log Date: 01/14/15	
Smpl Type: Independent Assurance		Acpt Meth: Independent Assurance			
Material: 604.01.001A		Class A, Concrete Mix			
Sampler: j01563		Evans, Bobby			
P/S: JMI - Cookeville Ready Mix		27100007			
Type: Producer/Supplier		City: Nashville			
Prod Nm:					
Mnfctr:					
Town:		Geog Area: Region 2 - Bradley			
Intd Use: sta23+45 pvmt at br end					
Repr Qty: 50.000		Cubic Yard		Lab Control Number: CNj01563151E093414	
Auth By:		Auth Date: 00/00/00		Lab Reference Number:	
Lock Type:		Locked By: j01563		Lock Date: 1/14/2015 12:53:47	
HQ: <input checked="" type="checkbox"/>					

Info on other tabs needs to be entered as required (mix type and design number, contract and item, location data, etc.)

The IA inspector will need to know the sample ID of person whose test they will be checking along with the material code being tested. For density tests they will need to enter their data in the same column of the test template as the acceptance sample they are reviewing.

The acceptance sample ID can be emailed to the assurance inspector so it can be entered in the “Link to” field of the IA sample. Or, below is an example of the window (Main Panel/Sampling and Testing/Find sample) they can use to find the acceptance sample they are linking to:

**Find Sample Parameters**

**Find Parameters for the Find Sample Window**  
(Samples must meet all criteria specified below.)

☐ Geographic Area:

☐ Sampled By:

☒ Material Code:

☐ Producer/Supplier Code:

☒ Sample Date:  till

☒ Contract ID:

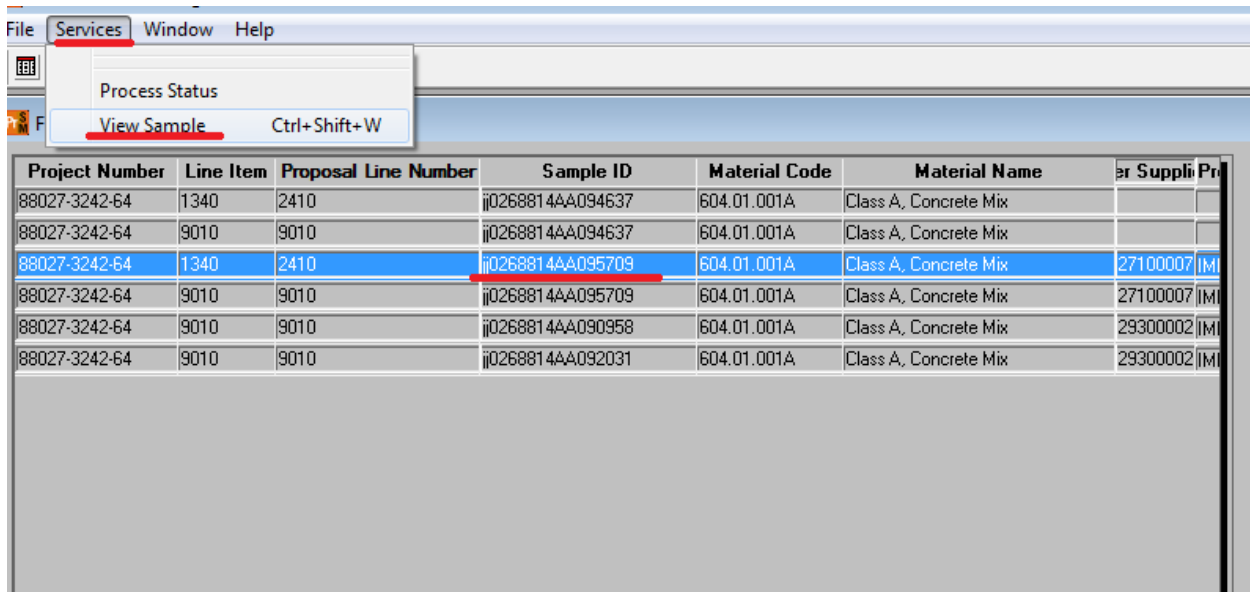
☐ Project:  **Or** ☐ Proposal Line Nbr:

☐ Line Item:

☐ Item Code:

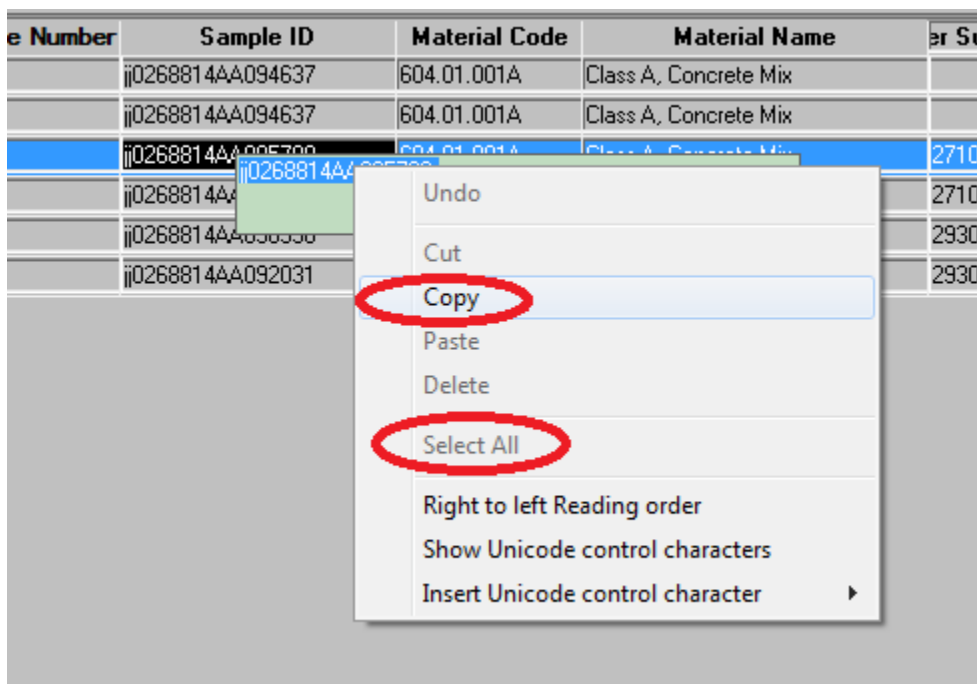
**OK** **Parameters** **Cancel** **Help**

After setting up your search criteria click OK and you will see a list of samples. Most times there will be only 1 or 2 samples:



If there is more than 1 you can select view sample from the services menu to determine which sample you need to link to.

After you find the correct sample left click the Sample ID field to highlight the field. Then right click the sample ID and a small window will open that you can right click and “Select all” then right click and select “Copy”:



You can now select the “Link To” field of your sample and hold Ctrl key down and press the v key, and the sample ID will be pasted into the sample.